The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

**SENIOR CLINICAL MANAGER (Medical) Gr1**  
**CENTRE:** Mapulaneng Hospital  
**SALARY:** R1 362 366 p.a. OSD (all-inclusive salary package)  
**REFERENCE NO.:** MPDOH/June/19/60

**Requirements:** Appropriate qualification that allows registration with the HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Postgraduate medical qualification will be an added advantage. A minimum of 8 years appropriate experience after registration as a Medical Practitioner (Independent Practice) with the HPCSA (Internship and Community Service excluded). A valid work permit will be required from non-South Africans. Sound clinical knowledge of and experience in the respective medical discipline. Knowledge of current Health and Public Service regulations and policies.

**Duties:** Provide services as the Clinical Manager in the hospital. Manage all resources, including human resources. Co-ordinate and supervise the teaching of community servers and junior doctors in the hospital. Organize CPD sessions in the unit. Manage the outpatient clinic in the unit. Participate in quality improvement plans in the hospital. Perform after-hour duties. Ensure that medical staff also comply with PMDS and are evaluated quarterly. **NB:** Any previous experience must be covered by the attachment of certified of certificate of services.

**MEDICAL OFFICER GR 1 (3 POSTS)**  
**CENTRE:** Mmametlhake Hospital  
**SALARY:** R821 205 – R884 670 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance  
**REFERENCE NO.:** MPDOH/June/19/61

**Requirements:** MBCHB degree or equivalent qualification from a recognized university. Current registration with the HPCSA as a medical practitioner. A valid work permit for non-South African citizens. Completed community service. Skills, knowledge and Competencies: Sound knowledge of medical ethics. Additional experience in relevant discipline will serve as a recommendation.

**Duties:** Provide clinical care to patients. Perform after hours duties and outreach programs. Participate in continued medical education. Perform medical procedures. Provide holistic patient care inclusive of preventative treatment and rehabilitation.
Provide on-going medical management of patients. Give medical input into team management. Management and storage of health information including discharge summaries. Attend to in and out patients.

**PHARMACIST SUPERVISOR**  
**CENTRE:** Mmamethake Hospital  
**SALARY:** R821 205 – R871 590 p.a. plus 12% Rural Allowance per month  
**REFERENCE NO.:** MPDOH/June/19/62

**Requirements:** Basic qualification accredited with South African Pharmacy Council (SAPC) that allows registration with the SAPC. Registration with the SAPC as Pharmacist and proof of current registration. A minimum of 3 years appropriate experience required after registration as Pharmacist with the SAPC.

**Duties:** Unit manager within the pharmacy. Supervision of medicine purchase, storage, distribution and control. Control of schedule 6 medicines and substances. Supervision of medicines pre-packaging, manufacturing and compounding processes. Provisioning of high Quality pharmaceutical care. Project management. Human resource management, staff training, staff appraisals and supervision of work team in the pharmacy. Knowledge of the public Service legislations, policies and procedures. Good written and communication skills. Supervisory, planning and organizing skills. Ability to act with tact discretion. High level of reliability. Ability to maintain confidentiality. Must be able to work under pressure and take initiative. Must be self-motivated. Knowledge of budget planning as well as the Public Finance and Management Act. Deputize for the responsible pharmacist/pharmacy manager when necessary. Adhere to all pharmacy policies and procedures. Adhere to timelines. Perform other duties as allocated by supervisor. Be willing to undergo continuous training and development programs. Attend meetings and training as approved by supervisor. Comply with the performance Management and Development System (Contracting, quarterly review and final assessment)

**OPERATIONAL MANAGER NURSING: (PN-B3) - ONCOLOGY**  
**CENTRE:** Rob Ferreira Hospital  
**SALARY:** R562 800 p.a. (depending on the years of experience) plus OSD requirements.  
**REFERENCE NO.:** MPDOH/June/19/64

**Requirements:** Basic R425 qualification i.e. Diploma \ Degree in nursing or equivalent qualification that allows registration with SANC as a professional Nurse. Grade 12 certificate. A minimum of 7 years appropriate \ recognizable experience in nursing after registrations a Professional Nurse with SANC in general nursing. At least 5 years of the period above must be appropriate\recognized experience in Oncology nursing. Strong leadership, good communication and sound interpersonal skills are necessary. Knowledge of the Mental Health Act, PFMA and other Public Sector Regulations and Legislative Framework. Strong leadership skills, good verbal and written communication skills, conflict management skills, good interpersonal relationship and ability to work under pressure. Basic computer literacy and a drivers' license will be an advantage.

**Duties:** Coordination of optimal, holistic specialized nursing care provided within set standards and a professional\ legal framework. Manage effectively the utilisation and supervision of human, financial and material recourses. Co-ordination of the provision of effective training and research.
Maintain professional growth and development of self and subordinates. Promote quality of nursing as directed by the scope of practice and standards as determined by the institution. Demonstrate a basic understanding and effective implementation of HR and Finance policies and practices. Demonstrate effective communication with patients and the Multi-Disciplinary Team including report writing. Work effectively, cooperatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Be able to manage own work, time and that of subordinates. Ensure discipline of staff and resolve grievances as they arise.

OPERATIONAL MANAGER - NURSING: (PN-B3) 2 POSTS
CENTRE: Barberton T B Hospital
SALARY: R444 276 p.a. (depending on the years of experience) plus OSD requirements.
REFERENCE NO.: MPDOH/June/19/65

Requirements: Basic R425 qualification i.e. Diploma \ Degree in nursing or equivalent qualification that allows registration with SANC as a professional Nurse. Grade 12 certificate. A minimum of 7 years appropriate recognizable experience in nursing after registrations a Professional Nurse with SANC in general nursing. At least 5 years of the period above must be appropriate\recognized experience in Oncology nursing. Strong leadership, good communication and sound interpersonal skills are necessary. Knowledge of the Mental Health Act, PFMA and other Public Sector Regulations and Legislative Framework. Strong leadership skills, good verbal and written communication skills, conflict management skills, good interpersonal relationship and ability to work under pressure. Basic computer literacy and a drivers’ license will be an advantage.

Duties: Coordination of optimal, holistic specialized nursing care provided within set standards and a professional\ legal framework. Manage effectively the utilisation and supervision of human, financial and material recourses. Co-ordination of the provision of effective training and research. Maintain professional growth and development of self and subordinates. Promote quality of nursing as directed by the scope of practice and standards as determined by the institution. Demonstrate a basic understanding and effective implementation of HR and Finance policies and practices. Demonstrate effective communication with patients and the Multi-Disciplinary Team including report writing. Work effectively, cooperatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Be able to manage own work, time and that of subordinates. Ensure discipline of staff and resolve grievances as they arise.

PROFESSIONAL NURSE – (ONCOLOGY) (3 POSTS)
CENTRE: Rob Ferreira Hospital
SALARY: R383 226 559- R548 436 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD)
REFERENCE NO.: MPDOH/June/19/63

Requirements: Basic qualification accredited with the SANC in terms of Government Notice 425(i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year accredited with the SANC in terms of Government Notice No 212 in the relevant specialty (oncology speciality).
**Duties:** Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stakeholders. Implement and supervision of Basic Nursing Care. Ensure adherence to Batho-Pele Principles and Patient Right Charter

**PROFESSIONAL NURSE (PN-B1) [SCHOOL HEALTH NURSES] (55 POSTS)**

**CENTRE:** Ehlanzeni District (22); Bushbuckridge Sub District (12); Thaba Chweu Sub District (1); Nkomazi Sub District (5); Mbombela Sub District (4)
Gert Sibande District (12): Albert Luthuli Sub-District (3); Mkhondo Sub-District (3);
Dr. Pixley Ka-Isaka Seme Sub District (3); Govan Mbeki Sub District (2); Lekwa Sub-District (1)
Nkangala District (21): Victor Khanye Sub District (1); Thembisile Sub District (7);
Dr. J S Moroka Sub District (8); Steve Tshwete Sub District (10; Emalahleni Sub-District (30; Emakhazeni Sub-District (1)

**SALARY:** R383 226 – R444 276 p.a. OSD depending on years of experience

**REFERENCE NO.: MPDOH/June/19/66**

**Requirements:** A Diploma in Nursing. A proof of registration with South African Nursing Council as a Professional Nurse. At Least five (5) years of experience practicing as a Professional Nurse preferably at a Primary Health Settings. A valid driver’s license. Extensive knowledge of prevention and promotion of health care services and Community Based Health Services. Good knowledge of policies on the provision of School Health Services, Primary Health Care and Community Based Health Care services. Proven experience in the provision and health care services especially at Primary Health Care setting. Knowledge and understanding of the Department of Health Mpumalanga Comprehensive Service Plan. Verbal and written communication skills. Skills: Communication skills. Project management skills. Change and knowledge management skills. Problem-solving and analysis skills. Decision making skills. People management and empowerment. Able to work independently and under pressure. Understanding legislative frameworks and related policies in the School Health Services and other prescripts.

**Duties:** Visiting of all schools in the area of jurisdiction, Learner assessment, screening and health education for the Foundation and Senior phases according to School Health Policy. Provision of on-site services according to the policy. Referral of learners with challenges for further management and intervention. Follow up of referred learners. Conduct home visits where there is need for intervention. Work in partnership with schools and social workers for the benefits of learners. Attend parents meetings to raise awareness about School Promotion School

**LABOUR RELATIONS OFFICER**

**CENTRE:** Bethal Hospital

**SALARY:** R257 508 p.a. (Level 7) plus benefits

**REFERENCE NO.: MPDOH/June/19/67**

**Requirements:** An appropriate three year Degree, qualifications, or Grade 12 plus 3 years relevant experience. Competencies in debt knowledge of labour laws is required, whilst sound knowledge of education and general Public sectors will be an added advantage. Good interpersonal, analytical, verbal and written communication skills.
Ability to interpret directives. Valid driver’s licence, computer literacy, relevant experience in labour relations. Three years will a recommendation.

**Duties:** Co-ordinate matters pertaining to Labour Relations, policies and agreements. Administer all matters pertaining to Incapacity and inefficiency (Officials). As well as employee behaviour (Officials) in accordance with policy and delegations. Investigate and hold disciplinary and incapacity inquiries. Create and maintain data base and Persal records in regard of misconduct and incapacity.

**N.B.** The requirements and the duties will be posted on Tuesday, 18 June 2019 on website: [www.mpuhealth.gov.za](http://www.mpuhealth.gov.za)

**APPLICATIONS:**

All applications should be directed to:
The Head of Department,
Private Bag X11285,
Nelspruit; 1200,
Or
Hand delivered to:
Indwe Building,
Government Boulevard,
Riverside Park Ext 2,
Nelspruit
1200

**FOR ATTENTION:** Ms Glory Mokone (013 766 3340); or Mr Emmanuel Makokoropo (013 766 3384)

**FOR ATTENTION: MR. GOODNESS VILAKAZI**

**CLOSING DATE:** 28 JUNE 2019 (at 14h00 sharp) all applications received after the closing date and time will NOT be entertained. Applicants are advised to apply as early as possible to avoid disappointments.

**NOTE:** Applications should be submitted on Z83 form obtainable from any public service department and should be accompanied by recently certified copies of qualifications (preferably not older than 3 months), ID/passport and curriculum vitae. Please quote the CORRECT references on your application form and where possible the station/Centre where the post is. Please use one application form per post. No faxed applications will be accepted. NB: Candidates who are not contacted within 3 months after the closing date must consider their applications as having been unsuccessful except for professional posts, which will be finalised within 4 months. The Department reserves the right to amend / review / withdraw advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are requested to apply and indicate such in their application forms)