PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF HEALTH

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representatively in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

APPLICATIONS: All applications should be directed to: The Head of Department, Private Bag X 11 285, Nelspruit; 1200, or Hand delivered to: Indwe Building No. 3 Government Boulevard, Riverside Park Ext 2, Nelspruit 1200

FOR ATTENTION: Ms Gugu Nkosi (013 766 3103); Mr Michael Mlangeni (013 766 3753 or Mr Emmanuel Makokoropo (013 766 4484)

CLOSING DATE: 08 FEBRUARY 2019 (at 14h00 sharp) all applications received after the closing date and time will NOT be entertained. Apply as early as possible to avoid disappointments, please.

NOTE: Applications should be submitted on Z83 form obtainable from any public service department and should be accompanied by recently certified copies of qualifications (preferably within 3 months), ID/passport and curriculum vitae. Please quote the CORRECT references on your form and where possible the station/Centre where the post is. Please note: one application form per post. No faxed applications will be accepted.

NB: Candidates who are not contacted within 3 months after the closing date must consider their applications as having been unsuccessful except for professional posts, which will be finalised within 5 months. In line with the vetting strategy of the Public Service, personal details of applicants will be verified. Please quote the references on your form and where possible the station/centre where the post is. The Department reserves the right to amend / review / withdraw advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are requested to apply and indicate such in their application forms)
POST: HEAD: CLINICAL UNIT GR 1: RADIOLOGIST
CENTRE: Witbank Hospital (Replacement)
SALARY: R1 643 352 – 1 744 191 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
REFERENCE NO: MPDoH/Jan/19/02
REQUIREMENTS: Grade 12 certificate and appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty or a recognized Sub-Specialty. Registration with the HPCSA as Medical Specialist in a normal specialty or in a recognized Sub-Specialty and proof of current registration. A minimum of 3 years’ appropriate experience as Medical Specialist after registration with the HPCSA as Medical Specialist in a normal specialty or in a recognized Sub-Specialty Sound knowledge of government regulations, policies and acts. The ability to interpret and implement policies. Administrative and management knowledge. Project management skills. Team building, people and interpersonal relations skills. Communication skills (verbal and written) Organizational, problem-solving and interventional skills. Highly motivated and enthusiastic to contribute to the radiology care and services. The ability to work under pressure, lead transformational change in a complex environment and the ability to manage change in the department.

DUTIES: Provide clinical support and outreach to referring hospitals, community health centres and clinics in the Nkangala Hospital health cluster. Perform clinical duties in areas of personal Special interest and expertise. Ensure that appropriate, ethical and quality research is performed in the department as part of a wider agenda to explore improvements in health care in the area and South Africa as a whole with publication of the results in peer-reviewed scientific journals. Lead and participate in research projects in areas of personal special interest. As part of the university’s responsibility and quality teaching must be provided to undergraduates (medical students) and postgraduates (Registrars and Teach students in areas of personal special interest and expertise. Ensure that clinical services are provided. Manage the unit. Manage HR and Assets. Provide clinical care to patients

ENQUIRIES: Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340
POST CHIEF DIRECTOR: INFRASTRUCTURE MANAGEMENT (RE-ADVERTISEMENT)

CENTRE: Provincial Office, Mbombela

SALARY: R1 189 338 p.a. [Level 14] all inclusive SMS package that must be structured according to the SMS dispensation. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job. The recommended candidates will be subjected to a competency assessment. The successful candidate must sign a performance agreement.

N.B. Please note that this post is re-advertised. Officials who applied before are advised to re-apply

REFERENCE NO: MPDoH/Jan/19/03

REQUIREMENTS: A Bachelor’s degree in one of the built environment disciplines or NQF Level 7 qualification as recognised by SAQA and at least 5 years’ experience at Senior management level. Professional Registration with the relevant built environment council would be a strong recommendation. Experience in health infrastructure management, with a focus on planning and maintenance, would be an added advantage. Knowledge, skills and competencies: Proven programme planning and budgeting skills. In-depth knowledge of management and administrative processes in the Public Service. Knowledge of both national and provincial health policies and legislation. Knowledge of the PFMA, GIAMA, IDIP, procurement procedures and tender regulations. Leadership and strategic planning abilities. Excellent written and verbal communication ability. A high level of computer literacy. Willingness to travel and work beyond normal working hours. Possession of a valid Code B driver’s license.

DUTIES: Oversee the Department’s infrastructure programme. Manage the planning and implementation of the infrastructure programme. Manage the implementation of the Hospital Revitalization Programme. Ensure successful implementation and maintenance of the Infrastructure Delivery Improvement Programme (IDIP) initiative. Establish and maintain an effective programme planning, reporting, monitoring and evaluation system. Ensure compliance with all relevant statutory requirements. Manage personnel and other administrative functions. Establish and maintain effective relationships with Implementing Agents and other stakeholders.

ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340
POST: DIRECTOR: LEGAL SERVICES (RE-ADVERTISEMENT)
CENTRE: Provincial Office, Mbombela
SALARY: All inclusive salary SMS Package of R1 005 063 p. a [Level 13] all inclusive salary SMS Package (N.B. this appointment is subject to the signing of an employment contract with the Head of Department. The successful candidate will be required to undergo security clearance and completion of a competency test and to disclose financial interest in accordance with the prescribed regulations)

REFERENCE NO.: MPDoH/Jan/19/04
REQUIREMENTS: An undergraduate qualification (NQF level 7) as recognised by SAQA plus five (5) years management experience at middle management level. Skills, knowledge and competencies: Extensive knowledge in interpretation of statutes, administrative law as well as clear knowledge and understanding of different legislative prescripts, legal procedures as well as drafting of contracts. Understanding of government processes. Presentation, facilitation, policy development, research, formulation of legislative drafting, legal writing, strong leadership, people management and supervisory skills. Project planning and management. Good inter-personal relations. Innovation and creativity. Self-discipline and ability to work under pressure with minimum supervision. Computer literacy. Valid driver’s license.

DUTIES: Manage the provision of legal advisory services. Provide formal legal opinions and legal advice. Provide legal inputs on correspondence of a legal technical nature. Represent the Department at forums on legal matters. Manage the provision of legislation and contract advisory services. Provide inputs on the provincial legislative programmes. Ensure legally sound contracts are drawn. Manage the provision of legal support in regards to litigation matters. Provide legal advice with regards to intended litigation by clients of the Department. Administer the preparation of High Court and Constitutional Court cases. Assist with consultations to Advocates. Conduct internal investigations. Draft legislation. Ensure the effective, efficient and economic utilisation of allocated resources. Identify and manage subordinates development needs. Conduct performance assessments for subordinate personnel. Support and monitor subordinates performance. Ensure staffs are kept abreast of all legal new prescripts and policies. Ensure the effective utilisation and maintenance of all resources. Provide and maintain financial management systems that will enable the Directorate to comply with policies.

ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340
POST: DIRECTOR: ADVOCACY, COMMUNICATION AND SOCIAL MOBILISATION (RE-ADVERTISEMENT)

CENTRE: Provincial Office, Mbombela

SALARY: All inclusive salary SMS Package of R1 005 063 p.a. [Level 13] all Inclusive 70/30 split SMS package that must be structured according to the SMS dispensation. The successful candidate must sign a performance agreement within three (3) months of appointment. The recommended candidates will be subjected to a competency assessment.

REFERENCE NO.: MPDoH/Jan/19/05

REQUIREMENTS: An undergraduate qualification (NQF Level 7) in Health Sciences as recognised by SAQA. Five years’ experience at a senior managerial level preferably in Health Information or related field. Extensive knowledge of the District Health Information System. Good presentation skills and ability to communicate at all levels. Advanced knowledge of Ms Word, Excel and Power Point. Good analytic skills. Report writing skills. Possession of a valid Code B driver's licence.

DUTIES: Mobilize decision makers and communities on HIV and AIDS, STIs and TB programmes and policies. Advocate for policy reviews and implementation. Plan and manage social mobilization interventions to raise awareness on Public health issues. Plan targeted mobilization and Behaviour Change Communication for vulnerable groups and difficult to reach population. Produce information, education and communication (IEC) material to support awareness on HIV and AIDS, STIs and TB issues. Communicate HIV and AIDS, STI and TB policies and programmes to the general public. Participate in National, Provincial and District communication to enhance Provincial Communication strategies. Compile information for media briefs, statements for Provincial Leadership. Liaise with local media and radio to promote awareness on communicable and non-communicable diseases. Produce communication and social mobilization plans for the programme. Strengthen the integration of HAST services into the PHC package services. Ensure effective integration of HAST programme at provincial, district, sub district and facility level.

ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

POST SPECIALIST Gr1 (Oral Maxillo-facial Surgery)

CENTRE: Rob Ferreira Hospital (Replacement)

SALARY: R1 051 368 – R1 115 874 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD)

REFERENCE NO: MPDoH/Jan/19/06

REQUIREMENTS: Appropriate qualification that allows registration with HPCSA as a Medical Specialty in Oral Maxillo – Facial Surgery. A combined 3 years actual service and or experience after registration with HPCSA as Medical Specialist ( At least 2 years must be actual service as Medical Specialist Gr1.)
DUTIES: The position will be primarily located at Rob Ferreira Hospital, but may be varied as agreed with the Director of Medical Services, and as approved by the Medical and Dental Appointment Advisory Committee (MDH), to other facilities in Rob Ferreira Hospital. Applications are invited from suitably qualified medical practitioners eligible for registration in Rob Ferreira Hospital for the above position with the Oral Maxillofacial Surgery service at Lismore Base Hospital in Local Mpumalanga Health. Applicants should have Fellowship of the Royal Australian College of Dental Surgeons (Oral Maxillofacial Surgery) and/or other specialist recognition as provided for in the Health Insurance Act/SA Staff Specialist (State Award). Applicants expecting to be awarded their Fellowship within 3 months may be considered. If successful, the applicant will not be subsequently eligible to commence their appointment until after the relevant qualifications and requirements are formally completed. The position requires a good working knowledge and experience in current Oral Maxillofacial Surgery. Seeks an experienced Specialist Oral & Maxillofacial Surgery to work with its multi-disciplinary team of staff, providing expert medical assessment and management of patients within the department.

ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

POST SPECIALIST GR 1 & 2 (5 POSTS) [Dermatology; Nephrologist; Radiology; General Surgeon, Physician; Ear & Nose]

SALARY: R1 051 368 – R1 115 874 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD)

CENTRE: Witbank Hospital (Replacement)

REFERENCE NO: MPDoH/Jan/19/07

REQUIREMENTS: Appropriate qualification that allows registration in Health Professions Council of South Africa on (MBChB). Medical Officer, Grade 1: No working experience after completion of Community Service, Medical Officer Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner Medical Officer Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills

DUTIES: Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to the institution. Training and supervision of intern’s medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning.

NB. Recognition on high salary band as per OSD and proof of working experience endorsed by Human Resource Department from the previous employer is compulsory,

ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340
POST: MEDICAL MANAGER / CLINICAL MANAGER GR 1
CENTRE: Bongani TB Hospital (Replacement)
SALARY: R1 115 874 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
REFERENCE NO: MPDoH/Jan/19/08
REQUIREMENTS: M.B.Ch.B or its equivalent. Additional relevant post graduate diplomas or specialisation where applicable. Proof of current registration with the HPCSA. A passion to the TB programme and the TB patients. Appropriate practical experience relevant to the specific post. A valid driver’s licence.

DUTIES: Render clinical service. Render professional leadership and management of clinical services. Capacitate and develop junior staff. Assist the CEO in discharging to the public quality TB health care services. Provide outreach services and TB training to other health care facilities within the catchments area.

ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

POST: MEDICAL OFFICER GR3 (Replacement)
CENTRE: SABIE HOSPITAL
SALARY: R1 035 831 – R1 295 025 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
REFERENCE NO: MPDoH/Jan/19/09
REQUIREMENTS: Current registration with the HPCSA as a Medical Practitioner. A valid work permit for non-South African citizens. Maximum of 10 years’ experience after community services. Sound knowledge of medical ethics. Additional experience in relevant discipline will serve as a recommendation.


ENQUIRIES Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

POST: MANAGER: YOUTH & CHILD’S HEALTH (LEVEL 3)
CENTRE: Provincial Office: Mbombela
SALARY: R 902 550 - 1015 842 p.a. (OSD requirements depending on years of experience)
REFERENCE NO: MPDoH/Jan/19/10
REQUIREMENTS: Appropriate Degree in Nursing that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience at management level. Post basic qualifications in Child Nursing Science will be an added advantage. Plus a valid driver’s licence.
**DUTIES:** Coordinate Youth & Child's Health programme in the province and liaise with National Sub-Directorate, Districts and other sectors on issues related to Youth and Child Health. Develop strategic plans, policies and protocols on implementation of Youth and Child Health programme. Support districts with the implementation of national and provincial policies. Render technical support, advices and capacity building of personnel. Manage the rendering of School Health services in the province. Support the implementation of norms and standard for Youth & Child's health programme. Manage the programme's finances and budget, Conduct research on Youth and Child Health related issues. Monitor and evaluate the impact of the programme.

**POST:** DEPUTY DIRECTOR: LEGAL SERVICES  
**CENTRE:** Provincial Office, Mbombela  
**SALARY:** R826 053 p.a. [Level 12] MMS Package  
The successful candidate will be required to undergo security clearance and completion of a competency test and to disclose financial interest in accordance with the prescribed regulations

**REFERENCE NO:** MPDoH/Jan/19/11

**REQUIREMENTS:** An undergraduate qualification (NQF Level 7) as recognized by SAQA. Minimum of five (05) years relevant experience of which three (03) years must be at supervisory level (Assistant Director). An LLB or 4 year recognized legal qualification. Knowledge of Government and Departmental policies and strategies especially within the Mpumalanga Department of Health and on a National level, Knowledge of the South African Legal System, Knowledge of Public Finance Management Act (PFMA) and budgetary/financial Management will also be an advantage, Knowledge of legal drafting as set out below in the duties. A valid driver's license. Interpersonal skills; Strategic capability and leadership skills, legal research and drafting skills; Problem solving and dispute resolution skills, Communication skills (written and verbal), Computer literacy (MS Office), Report writing skills. Ability to work under pressure

**DUTIES:** To render legal services. Drafting of legal opinions and attending to a variety of legal matters pertaining to the Department. Handle litigations on behalf of the Department. Liaise with State attorney on litigation matters. Draft, advise and amend contracts on behalf of the Department. Management and administration, drafting and interpreting

**ENQUIRIES** Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

**POST** MEDICAL OFFICER GR1-3 (3 Posts)  
**CENTRE:** Rob Ferreira Hospital (Replacement)  
**SALARY:** R780 612 - R1 295 025 p.a. in terms of OSD package (Depending on the years of experience in terms of relevant OSD)  

**REFERENCE NO:** MPDoH/Jan/19/12

**REQUIREMENTS:** Appropriate qualification that allows registration in Health Professions Council of South Africa on (MBChB). **Medical Officer, Grade 1:** No working experience after completion of Community Service,  
**Medical Officer Grade 2:** A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner  
**Medical Officer Grade 3:** A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA
as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills

**DUTIES:**
Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to the institution. Training and supervision of intern’s medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning

**ENQUIRIES**
Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

**POST**
**CENTRE:**
MEDICAL OFFICER GR 1 (3 posts)
HA Grove Hospital; Themba Hospital; Standerton TB Hospital (Replacement)

**SALARY:**
R780 612 – R840 942 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance

**REFERENCE NO:**
MPDoH/Jan/19/13

**REQUIREMENTS:**
MBChB degree with a recognized University. A postgraduate medical qualification will be an added advantage. A minimum of 05 years" post-registration experience. Current registration with the HPCSA. A valid work permit will be required from non-South Africans. Sound clinical knowledge and experience in the respective medical discipline. Knowledge of current health and public service legislation, regulation and policies.

**DUTIES:**
Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

**ENQUIRIES**
Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

**POST**
**CENTRE:**
MEDICAL OFFICER GR 2 (2 Posts)
Bongani Hospital; Evander Hospital (Replacement)

**SALARY:**
R780 612 – R840 942 p.a. (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance

**REFERENCE NO:**
MPDoH/Jan/19/14

**REQUIREMENTS:**
Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Practitioner, Grade 1: No working experience, Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department,
Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound clinical skills

**DUTIES:**
Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after-hours services to the institution. Training and supervision of intern’s medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning

**ENQUIRIES**
Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

**POST:** MANAGER: INTEGRATED NUTRITION PROGRAMME
**CENTRE:** Provincial Office: Mbombela
**SALARY:** R 815 169-904 719 per annum (OSD requirements depending on years of experience)
**REFERENCE NO.:** MPDoH/Jan/19/15
**REQUIREMENTS:** Appropriate degree in Dietetics, as well as registration with the Health Professions Council of South Africa as a dietician. Ten (10) years or more postgraduate experience in the field of nutrition with at least three (3) years or more experience in the management of nutrition related services. A working knowledge of and experience within the focus areas of the Integrated Nutrition Programme as well as its support systems. Knowledge of relevant programme specific and public administration policies, including the PFMA. Valid driver’s license

**DUTIES:**
Formulation of policies and development of norms and standards for the Integrated Nutrition Programme, including the development of strategic and operational plans. Monitor and evaluate the implementation of the Integrated Nutrition Programme in the province and report accordingly. Facilitate the implementation of all the focus areas within the INP, in collaboration with relevant stakeholders and in line with national and provincial policies. Managing finances for provincial Integrated Nutrition Programme. Liaise with National Department of Health and other relevant stakeholders. Provision of technical support to the districts

**ENQUIRIES**
Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

**POST:** PHARMACIST GRADE 1 (Replacement)
**CENTRE:** KwaMhlanga Hospital
**SALARY:** R655 980 – 696 234 p.a. plus Rural Allowance (Depending on years of experience)
**REFERENCE NO.:** MPDoH/Jan/19/16
**REQUIREMENTS:** A degree B Pharmacy or equivalent qualification from a recognized training institution with the South African Council as a pharmacist. A valid driver’s licence.

**DUTIES:**
Manage the pharmacy facility in terms of applicable legislation, regulation and policies. Manage resource (financial, human,
information, pharmaceutical stork and equipment. Perform risk management and networking (internal and external). Facilitated health workers education. Ensure of proper selection and procurement of drugs and surgical items for the hospital. Candidates should be prepared to work compressed hours.

ENQUIRIES
Mr. Emmanuel Makokoropo @ 013 766 3384 or Ms. Glory Mokone @ 013 766 3340

POST: DEPUTY MANAGER: YOUTH & SCHOOL HEALTH
CENTRE: Provincial Office: Mbombela
SALARY: R 801 918 - 902 550 per annum (OSD requirements depending on years of experience)
REFERENCE NO: MPDOH/Jan/19/17
REQUIREMENTS: Diploma / Degree in General nursing that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council in General Nursing; At least 5 years of the period referred to above must be appropriate/recognizable experience at management level. Post basic qualifications in Child Nursing Science will be an added advantage. A drivers licence.

DUTIES: Coordinate Youth & School Health programme in the province and liaise with National Sub-Directorate, Districts and other sectors on issues related to Youth and School Health Services. Develop strategic plans, policies and protocols on implementation of Youth and School Health programme. Support districts with the implementation of national and provincial policies. Render technical support, advices and capacity building of personnel. Manage the rendering of Youth and School Health services in the province. Support the implementation of norms and standard for Youth & School health programme. Manage the programme’s finances and budget, Conduct research on Youth and School Health related issues. Monitor and evaluate the impact of the programme.

POST: SENIOR MANAGER: PHARMACEUTICAL SERVICES
CENTRE: Provincial Office: Mbombela
SALARY: R1 257 033 p.a. [OSD Notch] all inclusive 70/30 split SMS package that must be structured according to the SMS dispensation. The successful candidate must sign a performance agreement within three (3) months of appointment. The recommended candidates will be subjected to a competency assessment.
REFERENCE NO: MPDOH/Jan/19/18
REQUIREMENTS: An undergraduate qualification (NQF Level 7) in Pharmaceutical as recognised by SAQA. Registered as a professional with South African Pharmacy Council (SAPC). Five (05) years management experience. Ability to communicate with other stakeholders. Good communication, interpersonal and computer skills (MS Word and Excel). Ability to work in a team. Good understanding of the National Drug Policy and good pharmacy practice guidelines. Sound knowledge of the Pharmacy Act and the related Substance Act. A valid code B driver’s licenseValid Drivers’ Licence.
DUTIES: Develop and manage the pharmaceutical budget and monitor expenditure. Provide expert advice on selection and procurement of pharmaceutical, medical and surgical supplies. Ensure the implementation of the down referral system. Implement the essential drug Programme. Supervise pharmaceutical care by implementing monitoring of work procedures, policies and Guidelines. Overall responsibility and accountability for drug supply management to ensure the safe and reliable procurement, storage, control and distribution of quality pharmaceuticals. Effective implementation and monitoring of security measures to ensure the safekeeping of all pharmaceuticals within the pharmaceutical depot and the hospitals. General control and assessment of pharmacy staff. Recruitment and retention of pharmacy personnel. Assist in the implementation of Provincial Comprehensive HIV/AIDS care and treatment plan (ARV’s). Ensure proper selection and procurement of drugs and surgical items in the depot. Ensure rational use of drugs. Monitor expenditure on pharmaceutical and surgical items. Perform stock control functions. Ensure proper reconciliation of pharmaceutical accounts. Administrative duties and record keeping, including stock control and assisting with budget. Attendance and feedback of allocated meetings. Supervision of junior staff.

POST: DIRECTOR: ENGINEERING & TECHNICAL SERVICES
CENTRE: Provincial Office, Nelspruit
SALARY: R1 005 063 p.a. (SMS) Level 13 all-inclusive SMS package that must be structured according to the SMS dispensation. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job. The recommended candidates will be subjected to a competency assessment. The successful candidate must sign a performance agreement within three (3) months of date of appointment.

REF NO: MPDoH/Jan/19/19

REQUIREMENTS: An undergraduate qualification (NQF level 7) as recognized by SAQA. Minimum of (05) years’ experience at middle / senior managerial level. An undergraduate qualification (NQF level 7) as recognized by SAQA. Minimum of (05) years’ experience at middle / senior managerial level.

Skills, knowledge and competencies: Extensive knowledge in interpretation of statutes, administrative law as well as clear knowledge and understanding of different legislative prescripts, legal procedures as well as drafting of contracts. Understanding of government processes. Presentation, facilitation, policy development, research, formulation of legislative drafting, legal writing, strong leadership, people management and supervisory skills. Project planning and management. Good inter-personal relations. Innovation and creativity. Self-discipline and ability to work under pressure with minimum supervision. Computer literacy. Valid driver’s license.

DUTIES: Manage maintenance of Health Facilities through provincial, district and facility maintenance hubs. Manage professional engineering services provided to all Health Facilities. Manage maintenance of laundry plant and equipment. Coordinate management of waste. Manage compliance to OHS in terms of building and equipment.