Subject: Advertisement of Local Post for Philaenzhi District

Date: 27 July 2017

MEMORANDUM

FROM: Chief Director: HRM and Development

TO: All Heads of Human Resource Management

All Staff and Managers

Dear Heads of Human Resource Management:

Please be informed that a vacancy exists for a local post in Philaenzhi District. The closing date for applications will be 04 August 2017 at 14:00.

1. Kindly receive the local advertisement of post for our Department.
2. These advertisements must be placed on notice boards in your institutions/Pacliues.
3. HR practitioners/Heads of HR must ensure this advertisement is distributed and placed in strategic areas.

Thanking you in advance.

MR. NR KOSI
Chief Director: Human Resource Management and Development
Applications must be delivered to the relevant clinic or nearby District Office.

Operating and maintaining all garden equipment, machinery and tools.

Delivering, washing and cleaning gardening vehicles. Filling water carriers when required.

Displaying and sorting of clean and dirty gardeners' baskets. Assist with the on/off loading of circular saws and other equipment.

Securing, storing, cleaning and maintaining office, keep parking area, loading bay, storage area, planning of praying and cleaning of garden equipment.

Duties: Refilling and maintaining garden machinery and tools. Ability to perform routine tasks. Ability to work under pressure or extended hours.

Reference No: MDPDH-Local/July/17/008
Salary: R90 244 p.a. (Level 2)

Centre: Aurora Clinic (1); Harmony Clinic (1); Makoko Clinic (1); Komathipport
GROUNDSMAN (4 posts)

Requirements: Grade 10 or ABET training with relevant experience. Good communication skills and must be able to read and write. Good interpersonal relations. Able to perform routine tasks. Ability to work under pressure or extended hours. Good knowledge of cleaning equipment and material. Must be prepared to work shifts or extended hours. Good interpersonal skills and should be able to read and write. Good interpersonal relations.

Duties: Sweeping and mopping of floors. Dusting and polishing of furniture. Washing of windows and doors. Any other cleaning services related to the post.

Reference No: MDPDH-Local/July/17/007
Salary: R90 244 p.a. (Level 2)

Centre: Ehlanezien District (1); EMS Ekukhanyeni District (1); Polokwane East Clinic (1); Sabie Clinic (1);
CLEANE (10 posts)

Requirements: "Siyavakela"

DEPARTMENT OF HEALTH
MPUMALANGA GOVERNMENT
be verified during the selection in line with the vetting strategy of the Public Service, personal details of applicants will
which will be finalised within 3 months.
Consider their application as having been unsuccessful except for professional posts.
Candidates who are not contacted within 3 months after the closing date must
be accepted.

PLEASE NOTE: ONE APPLICATION FORM PER POST. NO FAXED APPLICATIONS WILL
be accepted.

Please quote the correct reference on your form and where possible the
(posted) or contact where the post is.

People with disabilities are requested to apply and indicate such in their
application forms.

Promote representatively will receive preference.

Apply as early as possible to avoid disappointment.

Closing date for all posts: Friday, 4 August 2017 (at 14h00 sharp).

For attention: Mr. I. Zima

Enquiries: Mr. I. Zima (013) 755 5100

Nelspruit 1200
Nelspruit
Private Bag X 11278
Department of Health
Ehlanzeni District Office
The District Manager

All applications should be posted to:

Hand delivered at:

OR