**MPUMALANGA PROVINCE**

**DEPARTMENT OF HEALTH**

**“SIYANAKEKELA”**

**DIRECTOR: TB CONTROL**  
Centre: Provincial Office, Nelspruit  
Salary: R898 743 p.a. [Level 13] all inclusive SMS package that must be structured according to the SMS dispensation. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job. The recommended candidates will be subjected to a competency assessment. The successful candidate must sign a performance agreement.  
Reference No: MPDoH/March/17/20

**Requirements:**  
Appropriate recognized Bachelor’s Degree or NQF Level 7 qualification as recognised by SAQA, preferably in Public Health. Registration with relevant statutory health council. At least 5 years’ experience in the HIV and Aids, and TB management. Must have at least three years’ experience at Middle Management level. Must possess extensive leadership skills, Strategic capability, Financial Management, Programme and Project Management, Service Delivery Innovation, Communication (written and verbal) skills, People Management and Empowerment, Problem Solving and Analysis, Stakeholder Management, Customer Service, Knowledge Management and Research. Knowledge and understanding of Primary health Care and District Health System, Key Health Policies and National Health Programmes including HIV and Aids, STI and TB, and relevant government policies and prescripts. Must have code 08 Drivers License. Must be computer literate and be willing to work beyond normal working hours in the public service.

**Duties:**  
Provide strategic leadership to the TB Directorate. Coordinate the implementation of policies and activities for effective TB control. Formulate policies and develop norms and standards for the in-patient care unit of the TB Control Programme. Collaborate, Monitor and evaluate Laboratory, pharmaceutical and other service providers for inpatient care and DR-TB activities. Develop inpatient care and infection control strategies and protocols for the hospitals. Monitor and evaluate all hospital TB indicators and the EDR web. Ensure that infection control measures and guidelines are implemented. Render efficient and effective management of ETR.Net and EDR web systems. Plan and coordinate to ensure effective and efficient capacity building on TB management. Strengthen the implementation of the DOTS strategy including TB/HIV collaboration. Develop guidelines for the implementation of the DOTS strategy. Coordinate the implementation of the DOTS strategy in the Province. Facilitate capacity building and support to PHC facilities and all Stakeholders in TB Control. Monitoring and Evaluation of all components of the STOP TB strategy. Collaborate with District management teams in planning and the implementation of the DOTS strategy. Strengthen the integration of TB services into the PHC package services. Ensure effective integration of TB programme at provincial, district, sub district and facility level. Financial management for the programme.
DIRECTOR: HAS
(Re-advertised)
Centre: Provincial Office (Nelspruit)
Salary: R846 390 p.a. [Level 13] all inclusive 70/30 split SMS package that must be structured according to the SMS dispensation. The successful candidate must sign a performance agreement within three (3) months of appointment. The recommended candidates will be subjected to a competency assessment.
Reference No.: MPDoH/March/17/21

Requirements: Appropriate recognized post-graduate degree or equivalent qualification preferably in Public Health. Registration with relevant statutory health council. At least three (3) years’ experience in HIV, AIDS, STI and TB Management. At least three (3) years’ experience at middle management level. Must possess extensive leadership skills, strategic capabilities, and Financial Management program and Project Management skills. Must be innovative and have good communication skills (verbal and written). Human Resource Management. Must have good analytical problem solving skills, Must also have knowledge in Information Management and Research. Knowledge and understanding of Primary health Care and District Health System, Key Health Policies and National Health Programmes including HIV and Aids, STI and TB, and relevant government policies and prescripts. Must have code 08 Drivers License. Must be computer literate and be willing to work beyond normal working hours in the public service.

Duties: Provide strategic leadership to the Head of Department on HIV and AIDS and TB issues. Co-ordinate and support the integration of the HIV and AIDS, STI and TB Programmes with other health-care programmes in the province. Facilitate, prepare and monitor the budget for the programmes. Ensure efficient management and functioning of the Provincial Nerve Centre. Co-ordinate information management on the HAS, TB and related programmes. Monitor and evaluate effectiveness of the HIV and AIDS, STI and related programmes. Facilitate the development of provincial policies in line with the national policy guidelines and protocols. Attend all Senior Management meetings including national meetings.

DIRECTOR: ADVOCACY COMMUNICATION AND SOCIAL MOBILIZATION
(Re-advertisement)
Centre: Provincial Office, Nelspruit
Salary: R846 390 p.a. [Level: 13] all inclusive 70/30 split SMS package that must be structured according to the SMS dispensation. The successful candidate must sign a performance agreement within three (3) months of appointment. The recommended candidates will be subjected to a competency assessment.
Reference No: MPDoH/March/17/22

Requirements: Appropriate Bachelor’s degree and /or equivalent qualification in health sciences with at least 5 years relevant experience in health information.

Duties: Coordinate and manage partners and sectors to implement HIV and AIDS, STIs and TB programmes. Establish and strengthen Provincial, District and Local AIDS councils. Convene and coordinate Provincial, District consultative for a provide guidance and support for ward-based service delivery models. Ensure delivery of comprehensive HIV and AIDS, STIs and TB services in public and private sector facilities. Oversee integrated planning and equitable resource allocations in the Districts and Province. Ensure mainstreaming of HIV and AIDS TB in District, and Local government plans. Assist partners and donor agencies to develop and align plans to National Government priorities and plans. Ensure equitable and proportional allocation of services and resources particularly in poorly resourced settings. Mobilize donor agencies and funds to support government policies, strategies and plans. Strengthen the integration of HAST services into the PHC package services. Ensure effective integration of HAST programme at provincial, district, sub-district and facility level. Mobilize decision makers and communities on HIV and AIDS, STIs and TB programmes and policies. Advocate for policy reviews and implementation. Plan and manage social mobilization interventions to raise awareness on Public health issues. Plan targeted mobilization and Behaviour Change Communication for vulnerable groups and difficult to reach population. Produce information, education and communication (IEC) material to support awareness on HIV and AIDS, STIs and TB issues. Communicate HIV and AIDS, STI and TB policies and programmes to the general public. Participate in National, Provincial and District communication to enhance Provincial Communication strategies. Compile information for media briefs, statements for Provincial Leadership. Liaise with local media and radio to promote awareness on communicable and non-communicable diseases. Produce communication and social mobilization plans for the programme. Strengthen the integration of HAST services into the PHC package services. Ensure effective integration of HAST programme at provincial, district, sub district and facility level.
Duties: Strategic alignment of infrastructure projects and related technical support services. Infrastructure inputs and reporting. Establish norms and benchmarks for monitoring and evaluation of infrastructure and related technical support programme and projects. Programme and Project performance measurement. Coordination of all reports and analyse them accordingly. Monitor short, medium and long term plans of the Department on regular basis. Liaison with various sectional head on monitor and evaluation process of the Department.


Duties: The successful candidate will be responsible for the following specific task: Provide administrative support to the HAST programme, Liaise with stakeholders relevant to the office, Manage documentation for meetings, prepare presentations and reports, Maintain office logistical matters for the Unit, Monitor the transport, travel and accommodation arrangement of officials in the Unit, Monitor the administration office correspondence documents and reports, Monitor and coordinate offices activities, Responsible for organize meetings and workshops and record documents thereafter, Draft and type correspondence and documents, Monitor the flow of information and documents in the office, Monitor and coordinate communication to and from the office, Assist in processing forms and documents related to claims, payments and invoices to the office, Ensures the administration Office is well organized.

All applications to be sent to:

Head of Department
Department of Health
Private Bag X 11285
NELSPRUIT
1200
For attention: Ms. D P Khoza
All enquiries to be directed to: Ms. D P Khoza (013 766 3087)

CLOSING DATE FOR ALL POSTS: Friday, 07 APRIL 2017 (at 16h15 sharp) all applications received after the closing date and time will NOT be entertained.

Apply as early as possible to avoid disappointments, please

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representatively in respect of race, gender and disability through the filling of these positions. Candidates whose transfer/promotion/appointment will promote representivity will receive preference. (People with disabilities are requested to apply and indicate such in their application forms)

Application should be submitted on Z83 form obtainable from any public services Department and should be accompanied by recently certified copies of qualifications (preferably within 3 months), ID/passport and curriculum vitae. Please quote the CORRECT references on your form and where possible the station/Centre where the post is.

PLEASE NOTE: ONE APPLICATION FORM PER POST. No faxed applications will be accepted.

NB: Candidates who are not contacted within 3 months after the closing date must consider their applications as having been unsuccessful except for professional posts, which will be finalised within 6 months.

In line with the vetting strategy of the Public Service, personal details of applicants will be verified during the selection process.